

Permanent Endowment for Martha's Vineyard

Grant Criteria

Through its grant program, Endowment seeks to raise awareness of Vineyard issues, respond to community needs, foster collaboration among nonprofit organizations and support innovative approaches to bettering the quality of life on the Island. Funding is provided for organizations engaged in the arts and culture, community and civic affairs, education, the elderly, the environment, health and human services, housing and youth.

Organizations welcome to apply for funding include:

- Nonprofits with 501 (c)(3) status from the IRS.
- Civic organizations with fiscal agents that have 501 (c)(3) status.
- Public and private schools.
- Government agencies with special projects.
- Faith-based organizations with proposals that 1) benefit members of the community regardless of religion, 2) provide a service that is not religious in nature and 3) do not promote religious beliefs.

Grants will be considered for:

- New as well as continuing projects and programs.
- Facilities and/or equipment critical to the operation of an organization.

Grants will not be considered for:

- General operating purposes.
- Fundraising.
- Deficit reduction.
- Endowments.
- Individual benefit.

Grant terms are:

- Periods of up to one year.

Factors that are considered in evaluating grant applications include:

- Does the proposal respond to a need in the community? How was the need identified and how will it be met?
- Does the proposal help the organization build long-term skills and resources in the community, in the organization or in a segment of the population?
- Does the organization work collaboratively with others inside and outside of the community? Does this proposal duplicate or overlap the efforts of other Island organizations?

- How much of the Island and its population will this proposal reach? How will that be determined?
- Does this proposal represent a new approach to a community need or will it serve as a catalyst for meeting a need in the future?
- Will matching funds or challenge grants help finance this proposal?

Emergency requests:

- The Permanent Endowment considers emergency requests for funding outside of the two grant cycles. Requests must be of a clearly urgent nature.
- A letter outlining the need is required and considered sufficient.



Permanent Endowment for Martha's Vineyard
P.O. Box 1182
Oak Bluffs, Massachusetts 02557
508.338.4665
info@endowmv.org

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The Island's Community Foundation

Grant Application Requirements
Spring 2010

APPLICATIONS MUST BE POSTMARKED BY FEBRUARY 16, 2010.

To apply for a grant from the Permanent Endowment, please review the criteria for grant proposals and submit the following information:

1. A completed grant application (12 copies).
2. Evidence of IRS 501 (c) (3) status (1 copy).
3. A list of Board members and officers (1 copy).
4. The organization's two most recent audited financial statements or Form 990s (1 copy).
5. An Annual Report or other informational publication(s) (1 copy).
6. A copy of the organization's non-discrimination policy or statement (1 copy).

All applicants will be scheduled to meet with representatives of the Endowment in late February or early March. Fifteen minutes are allocated for each session. This is an opportunity for applicants to describe their organization, discuss their project, amplify information provided in the written application and ask as well as answer questions. These sessions are informal and designed to provide the Endowment with a better understanding of the project's purpose and anticipated impact on the community as well as the specific activities to be undertaken.

Each application will be reviewed by the Endowment Board and all applicants will be notified of the Board's action by April 1st.

A final report is mandatory and due within one year of the grant award, as required by the Endowment's auditors. This report consists of a narrative assessment of the project's outcome and a final financial accounting. Subsequent requests for support will not be considered until reports for prior grants have been received.

Grant applications are limited to one per 12 month period for an organization that has received an award during that period. For example, an organization awarded a grant in the fall of 2009 is eligible to submit another application for support in the fall of 2010. For organizations with multiple subsidiaries, each subsidiary is viewed as an independent entity for grant purposes and subject to the limitation on the number of applications that may be

submitted in a 12 month period. For an organization to qualify for this allowance, its subsidiaries must serve different populations. The Permanent Endowment encourages parent organizations to coordinate and prioritize their subsidiaries' grant requests.



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THIS APPLICATION FORM IS IN PDF FORMAT FOR COMPLETION ELECTRONICALLY. PLEASE DO NOT SUBMIT THE APPLICATION ONLINE. TWELVE PRINTED COPIES MUST BE RECEIVED TO BE CONSIDERED.

Year: _____
Cycle: Spring _____
Fall _____

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Grant Application

1. Organization Information.

Organization name: _____

Mailing address: _____

_____ Zip code: _____

Telephone number: _____ Fax number: _____

Email address: _____ Website: _____

Contact name: _____

Title: _____

Contact telephone number: _____

Contact email address: _____

Organization mission: _____

Year the organization was established: _____

Number of people active in the organization: _____

Number of paid staff: _____ Number full time: _____ Number part time: _____

Number of volunteers: _____

Grants received in the past two years, including the year, the name of the supporting organization, the grant amount and the nature of the project/program funded:

2. Grant Request Information. (Please use additional sheets as needed.)

Project/program name: _____

Total project/program budget: _____ Amount requested: _____

Anticipated project/program start date _____ end date _____

Is this project/program _____ new _____ expanded _____ or ongoing? Please explain: _____

What issues and/or groups does your project/program address:

_____ Arts and Culture

_____ Health

_____ Civic Affairs

_____ Housing

_____ Education

_____ Social Services

_____ Elderly

_____ Youth

_____ Environment

_____ Other (specify)

Briefly describe the project/program for which you are seeking support.

What is the issue or need being addressed? How is your organization positioned to meet this issue or need?

Does the project/program focus on any particular segment of the Vineyard population or a specific geographical area of the Island?

What are the goals of the project/program and how will it benefit the Island community?

What will be the indicators of the project/program's success? How will you measure its benefit to the Island community?

Please provide a timetable for the project/program's main activities:

<u>Activity</u>	<u>Completion Date</u>
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>

What other organization(s), if any, will you work with on this project? Please list the name, address, telephone number and contact for each of these organizations.

Is the involvement, support or assistance from other organizations required for your project to be successful? Why or why not? (Letters of support also are welcome.)

If this project/program is expected to extend beyond one year, what are the projected sources of future financing?

3. Project Funding.

Funding pledges and/or commitments to date:

(Please indicate if the funding is a pledge (P) or a commitment (C).)

Source	Type of Support (Gift, grant, in-kind or operations.)	Amount
		\$
Total Funding		\$

Other funding sources to be contacted:

Source	Type of Support (Gift, grant, in-kind or operations.)	Amount
		\$

Total Funding		\$

4. Project/Program Budget.

Budget Item	Expense Allocation
Personnel	\$
Contract Services	
Facilities	
Equipment	
Supplies	
Other	
Total Expenses	\$

Please describe the expenses to be covered by a grant from the Permanent Endowment:



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